

PYT FAIRFIELD PRODUCER – EMERGING ARTISTS

POSITION DESCRIPTION

REPORTS TO	Artistic Director
LOCATION	Fairfield NSW
BASIS OF EMPLOYMENT	Initial 12-month contract with option to renew, pending funding
HOURS	Part time, 24 hours / 3 days per week
SALARY	Base salary \$70,000 p.a. pro rata, plus statutory superannuation contributions
CONDITIONS	4 weeks annual leave (pro rata), time off in lieu accrual, flexibility around cultural / religious holidays, professional development and training opportunities
OTHER	Inclusion and diversity policies, workplace flexibility with family-friendly and work from home policies

ABOUT PYT FAIRFIELD

PYT Fairfield’s vision asserts and celebrates Australia as a culturally diverse nation. Our practice is based on the act of Radical Kindness, an inclusive practice that involves conversation, collaboration, skills sharing and ritual.

PYT Fairfield is the only professional theatre company in Western Sydney focused on the development and engagement of local young and emerging artists as core practice.

PYT has a reputation as a brave and transformative theatre company making urgent work that explores the critical issues of our times. We challenge the conventions of traditional theatre and respond to the needs and aspirations of the next generation of artists. We do this by creating innovative performance and social artistic experiences in theatre spaces and across diverse urban sites of Fairfield, Western Sydney and beyond, and with a key focus on cultural diversity.

PYT has presented work across Australia including at the Sydney Opera House, Sydney Festival, Arts House Melbourne and Adelaide Festival Centre. Our work has garnered high acclaim and has won a HELPMANN Award and nomination, SMAC Award and Australian Dance Award.

www.pyt.com.au

ABOUT THE ROLE

The Producer – Emerging Artists will work closely with PYT’s Artistic Director to create and curate innovative professional development and education programs that are inspired by PYT’s artistic program. We are seeking an aspiring leader who can drive the company’s youth advocacy and contribute to PYT’s participation in sector-wide conversations.

The ideal person is both a creative and strategic thinker who shows great initiative and problem-solving skills, and a passion for creating pathways for the next generation of Western Sydney artists.

Experience working with and engaging young people, particularly from First Nations and culturally and linguistically diverse backgrounds, is essential.

PYT Fairfield is committed to diversity and strongly supports applications from Aboriginal and Torres Strait Islander people, people from culturally and linguistically diverse backgrounds, LGBTQIA+ people, and people with disability.

PRIMARY DUTIES & RESPONSIBILITIES

Key responsibilities

Producing

- Research, facilitate and develop innovative professional development and educational outcomes for Western Sydney young and emerging artists
- Develop and deliver strategies that connect young people to the company’s artistic work, remove barriers to increase participation and improve social equity in PYT’s programs
- Expose Western Sydney emerging artists to opportunities and artform practices that nurture their professional development and creative capacity
- Work in collaboration with the Artistic Director to curate and facilitate complimentary educational and professional development programs alongside PYT’s artistic program
- Develop and manage partnerships with key stakeholders including presenters, co-producers, local council, local high schools and community organisations
- Identify funding opportunities and manage funding submissions for projects
- Assist in the preparation of acquittal reports for project and program funding
- Negotiate agreements and contracts with relevant artists, project staff, presenters and partners
- Ensure all project artists and staff are managed within the Live Performance Award conditions
- Create and manage project budgets, ensuring projects are delivered within budget
- Create and manage project schedules, ensuring deadlines and targets are met and evaluate outcomes
- Actively participate in sector-wide conversations and partnerships with like-minded organisations

Human Resources

- Manage casual teaching artists and be the primary contact for artists, production/technical staff and volunteers engaged in the emerging artist programs, escalating to the Executive Director when required
- Ensure that equal employment opportunity principles and workplace health and safety standards are applied to programs and resources

REQUIRED SKILLS & COMPETENCIES

Essential

- Strong understanding of professional development for emerging artists
- Proven experience in curation, arts management and/or producing
- High level oral, written and interpersonal communication skills
- Demonstrated ability to build positive, enriching relationships with young people of all backgrounds
- Aptitude for problem solving and leading projects with high level organisational and time management skills
- Experience in budgeting, contracting and scheduling
- Ability to work autonomously and contribute to a busy team environment
- Passion and dedication for PYT's mission and programming and a solid understanding for the Australian performing arts landscape

Highly Desirable

- Lives in Western Sydney
- Understanding of and experience in working in a community cultural development context
- Experience in working with contemporary Australian artists and communities which includes: First Nations people, Western Sydney residents, young people, those from cultural and linguistically diverse, migrant and refugee backgrounds
- Strong practice in emerging and experimental artforms, as an artist or producer
- Experience in writing and acquitting funding applications
- Speaks a second language

TO APPLY

For more information about the position or the application process, please contact Katy Green Loughrey on katy@pyt.com.au or 0416 482 151.

Applications can be submitted in writing (no more than 3 pages) or as a video (no more than four minutes).

Please answer the following questions in your application:

1. What experience do you have working with young people, particularly those from First Nations and/or culturally and linguistically diverse backgrounds?
2. What experience do you have working across creativity, cultures and activism/advocacy?
3. What other skills and experience would you bring to the role that are complimentary to the selection criteria?
4. What do you think is the most important thing impacting young Western Sydney people right now? Why?

Please email your application, your current CV and the contact details for two referees to katy@pyt.com.au with the subject line 'Producer – Emerging Artists Application'.

Applications are due by Friday 27 November.